

TRANSMITTAL SLIP		DATE 30 March 1984
TO: ER		
ROOM NO.	BUILDING	
REMARKS: To be substituted for the first page of DDA 84-0138/1-- forwarded yesterday - which was addressed to The Executive Director and which did not contain 1st clause of 1st sentence.		
FROM: DDA		
ROOM NO.	BUILDING	EXTENSION

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OTE 84-1205

29 March 1984

MEMORANDUM FOR: Director, Intelligence Community Staff

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Community Conference Facility

REFERENCE: Memo for NFIP Managers fm D/ICS, dtd 15 Feb 84,
Same Subject [REDACTED]

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1. In reporting for the CIA National Foreign Intelligence Program Manager, I have surveyed all of the Agency Directorates for comment on the proposed Intelligence Community conference facility [REDACTED]. The response was overwhelmingly in favor of such a conference facility with participation projected by all of the Directorates.

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2. One of the benefits of such a facility would be to provide relief to the overload conference situation [REDACTED]

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[REDACTED] During the past year, [REDACTED] approximately 100 conferences for 2,600 persons, ranging from two to five days in duration. Included in these numbers were approximately 20 conferences held for groups from the Intelligence Community.

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3. The majority of conferences [REDACTED] would be for classified purposes. The main concern appears to be the amount of time that might be allocated to the Agency. If CIA's participation would be based on our funding contribution (approximately one-sixth of the total amount), then the Agency's utilization would be far less than is now projected by the Directorates. [REDACTED]

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Director
Intelligence Community Staff
Washington, D C. 20505

15 February 1984

MEMORANDUM FOR: National Foreign Intelligence Program Managers

SUBJECT: Community Conference Facility

1. In late 1982 the Director of NSA, in a memorandum for the National Foreign Intelligence Board (NFIB), proposed that a study be conducted for the members concerning a Community-shared facility for classified external training and/or organizational retreats. NFIB members' comments on such a proposal were generally favorable, but noted that further study was required to examine specific options for location, costs, and potential use of the facility. Recent discussions among NFIC members have resurfaced the idea for a Community facility and affirmed the desire to move ahead. ☐

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3. On the assumption that the CIA proposal proves acceptable and that all NFIP Managers would use the secure facility for both classified organization retreats and training purposes, as well as participate in Community off-site meetings, a pro rata distribution of the approximate initial investment cost to be levied against each program has been established and is reflected in Attachment B. ☐

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4. In order to evaluate the Intelligence Community's projected use for a Community Conference Facility, and fully explore all possible locations within a one to one and one-half hour drive from Washington, it is requested that each Program Manager provide the following information by 1 April 1984: ☐

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SUBJECT: Community Conference Facility

- Projected annual use for classified organizational and external training purposes.
- Projected use for classified Community discussions and/or reviews.
- Other anticipated use.

[Redacted]

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[Redacted]

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- An indication of the amount of FY 1984 funding which can be made available to reprogram for this purpose.
- Preferred approach for accommodating annual operating expenses (e.g., user charges, shared funding on a reimbursable basis, etc.).

5. Upon review of the data and comments provided, we will develop a recommended course of action for discussion at a future NFIC meeting. As you know, it will be necessary to secure congressional approval for new construction, if required, and to reprogram funds to implement the proposal accepted.

[Redacted]

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Vice Admiral, USN

Attachments:

- a. Study on Community Conference Facility (U)
- b. NFIP Pro Rata Share Chart

[Redacted]

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